This is us.
Where care and performance matters.

Senior Analyst - Transformation Risk and Assurance

Business Area: Transformation Office, Governance & Orchestration

Reports to: Senior Manager, Transformation Risk and Assurance

Location: Auckland

Role purpose

- The Senior Analyst is responsible for leading portfolio-level risk reporting and analysis across Kiwibank's Transformation portfolio. The role brings together information on delivery risk, programme risk transition states, issue remediation and control uplift to provide clear visibility of portfolio risk and support effective governance and decision-making.
- Working across programmes, the role identifies emerging themes, risks and areas requiring attention, translating complex information into clear insights and recommendations for stakeholders. Through reporting, analysis and constructive challenge, the Senior Analyst helps strengthen the quality and consistency of risk management practices across Transformation.
- The role requires a strong understanding of both risk and delivery, together with the ability to operate independently, apply sound judgement, influence stakeholders and translate complex information into clear and actionable insights.

Responsibilities

- **Portfolio risk and transition reporting:** Lead the preparation, analysis and continuous improvement of portfolio-level reporting covering delivery risk, programme risk transition states and Transformation-related issue remediation and control uplift, providing clear visibility of themes, exposure, progress and matters requiring attention.
- **Risk analysis and insight:** Connect and analyse information across programmes to identify trends, concentrations, emerging risks, root causes and opportunities for improvement, and translate these into clear implications and recommended actions.
- **Programme guidance and challenge:** Provide practical guidance and constructive challenge to programme teams to strengthen the quality, rigour, discipline and consistency of risk management, including risk identification, assessment, treatment, monitoring and escalation, while programme teams remain accountable for managing and reporting their risks.
- **Risk forum engagement:** Participate in programme-level risk, assumption, issue and dependency forums, using judgement to test the quality of information, challenge assumptions and support clear decisions and actions.
- **Risk transition support:** Support programmes and receiving business teams to develop clear risk transition state reporting, including visibility of outstanding issues, control uplift activity, residual risk, ownership and matters requiring escalation.

- **Executive insight and decision support:** Develop concise portfolio-level insights, executive commentary and actionable recommendations for governance forums and senior leaders, highlighting matters requiring attention and supporting timely, evidence-based decisions.
- **Stakeholder engagement and influence:** Build trusted relationships across programme, delivery, business, risk and assurance teams, and communicate complex risk information clearly for different audiences.
- **Assurance support:** Support proportionate assurance planning, coordination, information gathering, action tracking and reporting, including engagement with independent assurance providers as required.
- **Team contribution:** Share knowledge, support the development of team members and contribute flexibly to the evolving priorities of the Transformation Risk and Assurance function.

Skills and experience

- **Risk and delivery experience:** Demonstrated experience applying risk management within a change or delivery environment, together with a practical understanding of programme delivery, governance and how delivery decisions are made.
- **Analytical and critical thinking:** Proven ability to bring together information from multiple sources, test assumptions, identify patterns and translate analysis into clear insights and recommended action.
- **Independent judgement:** Ability to work with ambiguity, prioritise effectively and exercise sound judgement with limited direction.
- **Constructive challenge and influence:** Confidence to ask the right questions, challenge appropriately and influence stakeholders.
- **Executive communication and reporting:** Excellent written and verbal communication skills, including the ability to synthesise complex information, present options and trade-offs, and produce concise portfolio reporting, executive commentary and recommendations for senior audiences.
- **Stakeholder management:** Demonstrated ability to build trusted relationships across programme, delivery, business, risk and assurance stakeholders.
- **Data, analysis and reporting capability:** Strong capability in analysing, connecting and presenting qualitative and quantitative information using tools such as Excel and Power BI, with the ability to improve reporting quality, controls and efficiency.
- **AI and digital capability:** Ability to identify and responsibly apply AI, automation and digital tools to improve analysis, reporting quality and team efficiency, including validating outputs and complying with relevant data, risk and information-handling requirements.

Ngā Kauwaka |This is our Culture

Ngā Kauwaka are vessels that carry the knowledge and mindsets that prepare, enable, and inspire us all. We have four kauwaka, each holding a different mindset that will enable us to deliver on our Purpose of Kiwi making Kiwi better off and our ambition to be Customers' 1st choice.

Ka tāmata i a tātou | **A place to belong – This is the freedom to succeed**

Me Māia | **Rise to the challenge – This is a restlessness to perform**

Tapatahi | **Better together – This is an unstoppable team**

Ngā Kiritaki | **Customer at the heart – This is passion for those we serve**

You'll also be a great team player, recognising that the nature of your role will evolve with our business.
You'll actively play a part in the health and safety of yourself and those around you.

Certified B Corporation

This is Kiwi Kiwi bank.